

## **Senior Landscape Architect; Walnut Creek and West Sacramento Offices**

### **Responsibilities**

- Assess Project requirements and work with an Associate or Principal to determine scope of work, budget and staffing. Review and assist with project schedule and prepare deliverables according to project plan.
- Knowledgeable of applicable building codes. Work with other design professionals when an interpretation or exception to building codes is required.
- Prepare conceptual design and graphics for in-house and agency presentations.
- Assign and review work of Project team. Check progress of work and alert Associate or Principal to change of scope or additional service.
- Coordinate all aspects of project document completion within company and externally with clients and other design professionals.
- Prepare or review construction estimates based on experience and project scope of project. Work with other design professionals when a cost or unit price is unknown or needs updating.
- Promote use of and participate in development of company design and production standards.
- Assist in the education and development of junior staff and act as resource for questions.
- Resolve day-to-day problems of mostly technical nature. Responsibility includes meeting schedules, budgets and quality requirements. Responsible for review of construction documents prior to final review by the Associate or Principal.
- Work alongside various Project Managers, Associates and Principals, according to assignment. Often serving as contact with client, other design professionals and contractors. Assist with coordinating and scheduling work of project team.
- Make formal presentations to clients and company management.

### **Qualifications**

- Degree in Landscape Architecture from an accredited 4-year university program.
- 4-8 years of landscape architecture office experience.
- License preferred but, not required.
- Experience in aspects of project management, including construction document preparation and field observation.
- Be able to work independently and as a team member in all phases of work from conceptual design through construction documents.
- Superior communication skills for Client/Consultant interface.
- Competent knowledge of building materials, specifications and construction techniques.
- Sufficient knowledge of landscape architecture, and or expertise in technical field, e.g., plant materials, irrigation design, hardscape, paving, and construction detailing.
- Required experience with AutoCAD, Adobe Creative Suite, and Microsoft Office
- Additional proficiency in Sketch-up, Lumion, Land FX, rendering abilities as well as, a sense of humor would be highly desired.